

HOW TO FILE FOR UNEMPLOYMENT IN MICHIGAN

STEP 1: Start Your Claim



File online at www.michigan.gov/uia
(in Michigan Works Office MIWAM Icon) or
by telephone at [\(866\) 500-0017](tel:8665000017).

To file a claim, it is recommend that you have:

- ✓ Social Security Number and Driver's License/State ID.
 - ✓ Names, addresses, and employment dates for all employers you have worked for in the past 18 months.
 - ✓ Bank Routing Number and Account Number if you prefer direct deposit.
 - ✓ If you file a claim online, you will be required to create or access your online account through UIA's MIWAM system.
- When claiming via phone you may be instructed to call at an alternate time based on the last two digits of your social security number.

STEP 2: Register For Work

This step **MUST be done at
least three business days
before you call MARVIN for
the first time.*

After filing your claim, report to your local Michigan Works!, with your **Claim ID** and create an account OR update your existing account/résumé on the Talent Connect website at www.mitalent.org.

(In Michigan Works Office Pure Michigan Icon)

Ask the Michigan Works! staff to verify your registration; you will receive documentation that you reported in person.

STEPS 3 & 4: Contact M.A.R.V.I.N and submit your Record of Work Search

Call [\(866\) 638-3993](tel:8666383993) on the date and time you receive from Unemployment when you file your claim or create an online account @ www.miwam.unemployment.state.mi.us and certify anytime during that week. You will then certify with Marvin every other week thereafter.

Refer to **UIA 1583** for work search requirements, timeframes and options for reporting (fax, mail or online).

- If you certify with Marvin online you are required to submit your work search at that time.

Still not sure how to get started?

Contact the Unemployment Insurance Agency at [\(866\) 500-0017](tel:8665000017) or visit them online at www.michigan.gov/uia.